St Mary's Priory Church — Safeguarding Responding to Every Safeguarding Concern or Allegation

This is a handy guide for anybody associated with our church community who has a concern about a person, child or adult, who may be a victim or perpetrator of abuse. Should you become aware, you should, in conscience, respond promptly to every safeguarding concern or allegation.

Contact details are on the sheet accompanying this chart.. Concern/Allegation You (Respondent) suspect or witness abuse, or someone discloses information to you about a safeguarding concern or makes an allegation **Emergency - Immediate** Non-Emergency within 24 hours If a child or adult is in immediate danger **Respondent** records and reports to the or requires immediate medical attenincumbent/PSO or activity leader. tion, Respondent calls the police and/or Social Services immediately on 999 incumbent/PSO/activity leader agree who will inform the Diocesan Safeguarding Respondent records and reports all in-Advisor (DSA) formation to the incumbent and PSO **DSA** will provide advice and guidance Incumbent/PSO records and discusses with the **DSA** within 24 hours NO LONGER CONCERNED STILL CONCERNS ABOUT STILL CONCERNS ABOUT CHILD/ADULT **CHURCH OFFICER** DSA will record and inform Incumbent/PSO of no fur-DSA, Incumbent and PSO **DSA** will refer to Local ther action or advise if will agree who will refer to Authorities' Designated church should offer support Child/Adult Social Care and/ Officer and/or Police to subject person. or police OUTCOME - End of Safeguarding process

This quick quide is in accordance with "Promoting a Safer Church" Parish Safeguarding Handbook issued by the Church of England House of Bishops

The following follow chart will guide you to starting the process of correctly dealing with your concerns. The whole process is outlined on this chart for your infor-Please be confident that you will be listened to. If you are still unsure mation. on proceeding, in the first instance, please do speak with our Incumbent priest or Parish Safeguarding Officer (PSO) as appropriate in confidence.

DSA refers to Local Authority Designated Officer and/or Agreed party refers to Child/ Adult Social Care and/or po-Police lice within 24 hours Agreed party shares infor-**DSA** has **DSA** convenes mation and follow advice ongoing liaison core group of Child/Adult Social Care with statutory within 48 hours and/or police. agency Also, keeps DSA updated. **OUTCOMES** No Further Child/Adult Criminal **Disciplinary** Risk Action protection Prosecution **Procedures** Management conference ALL ACTIONS will be recorded in secure files either by the PSO, Incumbent or DSA. Support needs will be addressed for all those affected by allegations of abuse at all the above stages in accordance with C of E approved processes, The safety and welfare of any child or adult will take precedence over all other concerns. **KEY To Above Chart:** Contact details relevant to PSO = Parish Safeguarding Officer this Parish are set out on DSA = Diocesan Safeguarding Advisor the adjacent sheet

St Mary's Priory Church, Tutbury — Safeguarding Responding to Every Safeguarding Concern or Allegation CONTACT DETAILS FOR REPORTING CONCERNS OR ALLEGATIONS

Tutbury Parish

<u>Incumbent:</u>

Rev. Phyllis Bainbridge 01283 814802 revphyllisbainbridge@gmail.com

Parish Safeguarding Officer (PSO)

Philip Norris 07931 841085 philgnorris@gmail.com

Philip also acts as Parish Safeguarding Administrator

Churchwardens

Margaret Pyle 01283 813366 ma.pyle@hotmail.co.uk
Jackie Benstead 01283 814014 info@jackiebenstead.co.uk

Diocese

Area Bishop

Rt Rev Matthew Parker

Bishop of Stafford 01782 373308 bishop.stafford@lichfield.anglican.org

Diocesan Safeguarding Team

Emergency reporting Out-of-hours/weekend 0303 0031111 (option 2)

Non-Emergency reporting, contact <u>Diocesan Safeguarding Advisor</u>...

Neil Spiring - Lead Advisor 01543 306147 neil.spiring@lichfield.anglican.org Peter Hurd - Deputy Advisor 07494 884930 peter.hurd@lichfield.anglican.org

Sue Lord - Administrator 01543 221506 dbs@lichfield.anglican.org

East Staffs Social Services

Adult Social Care 0300 1118010

staffordshirecares@staffordshire.gov.uk

Children—

Emergency - Report on 999 and ask for "Police" and report.

THEN ring Social Services during office hours on 0300

1119007 **or** Out-of-hours duty team on 0345 6042886

Non-urgent - contact Staffordshire Childrens Advice and Support Service (SCAS) on 0800 1313126

Police

Burton Police Station

(Non-Emergency) 0300 123 4455

Emergency 999

Safe Spaces Team Help Line For off-line advice and support - as recommended by the Diocesan Safeguarding Team.

0300 303 1056 safespaces@firstlight.org.uk